

Anti-Social Behaviour Co-ordinator Programme of Work 01/09/2006 – 31/08/2007

Objective	Actions	Outcomes	Target date
Develop a working protocol with all relevant partners concerning ASB issues. Protocol to include determining lead department on complaints received.	Consult with partners Examine best practice Draft protocol for debate Implement agreed protocol		31/08/2007
Develop internal staff training programs concerning latest ASB strategies, which will encourage a pro-active approach to ASB work within EFDC.	Determine best practice Consult with acknowledged experts Liaise with relevant EFDC departments concerning identified training needs Produce a rolling series of courses for staff		31/08/2007
Develop a training programme for parish councillors to explain the law and their responsibilities to ASB work.	Examine best practice Consult with partners Develop with Essex Police Crime Reduction Officer Develop training package Identify nominated Parish Councillors to lead on ASB and represent their community on action groups as problems arise.		31/08/2007
Develop local protocols and training regarding ASB issues with all Registered Social Landlords in EFDC.	Identify RSL's Determine SPOC Draft and agree single working protocol		31/08/2007

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<p>Develop a joint tasking strategy with Essex Police on the deployment of PCSO's. Obtain statistical return to monitor effectiveness.</p>	<p>Liaise with District Commander seek agreement. Formulate tasking strategy. Obtain Essex Police PI's for PCSO. Liaise with CRO Essex Police Develop a system to identify EFDC led taskings.</p> <p>Develop local arrangement for the handling of sensitive intelligence.</p> <p>Liaise with Loughton DIU and develop intelligence packages re ASB to be disseminated to interested EFDC depts. and Essex Police.</p>	<p>Tasking pro forma drafted Tasking results agreed as per Essex Police PI's. To be returned for each tasking</p> <p>Interested EFDC services notified Strategy developed in line with Joint Service Agreement on PCSO's</p> <p>Briefing pack completed for target area Limes Farm. Will be updated as new offenders come on line.</p>	<p align="center">COMPLETED 13/09/06</p> <p align="center">Completed 08/09/06</p>
<p>Develop generic multi-agency approach to recurring seasonal ASB issues (ie Trick or treat, fireworks)</p>	<p>Examine best practice. Consult with licensing. Liaise and develop with CRO and Essex Police Problem Solver. Approach Trading Standards re TP work on those businesses suspected of infringements. Task PCSO's. Involve Schools Liaison Essex Police</p>		<p>31/08/2007</p>

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<p>Implement an interim ASB recording database.</p>	<p>Liaise IT Implement Access database Liaise with Housing, Environmental Services and RSL's. Develop system of recording data from all of above</p>	<p>Interim ICT CRIS database installed 12/09/06 ASB Project Board database still in development</p>	<p>COMPLETED 12/09/06</p>
<p>Deal with complaints of ASB using multi-agency strategies. Set targets and measure achievements.</p>	<p>Ensure working protocols are produced. Ensure best use made of Essex Police CRO Attend Police taskings Ensure continued lead on ASB NG Attend best practice seminars Obtain YOT attendance ASBNG re parenting contracts</p>		<p>31/08/2007</p>
<p>Develop and implement the use of technology in gathering evidence of ASB.</p>	<p>Obtain and develop the use of CDRP CCTV. Develop working policy on use. Evaluate new equipment for suitability of use in ASB</p>		<p>31/08/2007</p>
<p>Develop with partners a positive media strategy to promote CDRP effectiveness and reduce the fear of crime.</p>	<p>Liaise with Essex Police media officer for Epping Forest District. Work with EFDC CDRP Co-ordinator. Positively promote all partnership actions.</p>		<p>31/08/2007</p>